

*Chairman Wm. Weston J. Newton*

*First Vice-Chair:  
Laurie Slade Funderburk*

## **Legislative Oversight Committee**

*Katherine E. "Katie" Arrington  
Gary E. Clary  
MaryGail K. Douglas  
Phyllis J. Henderson  
Joseph H. Jefferson Jr.  
Mandy Powers Norrell  
J. Todd Rutherford  
Tommy M. Stringer  
Bill Taylor*



*William K. (Bill) Bowers  
Neal Collins  
Raye Felder  
William M. "Bill" Hixon  
Robert L. Ridgeway III  
James E. Smith Jr.  
Edward R. Tallon Sr.  
Robert Q. Williams*

**South Carolina House of Representatives**

*Jennifer L. Dobson  
Research Director*

**Post Office Box 11867**

**Columbia, South Carolina 29211**

**Telephone: (803) 212-6810 • Fax: (803) 212-6811**

**Room 228 Blatt Building**

*Charles L. Appleby IV  
Legal Counsel*

*Carmen J. McCutcheon Simon  
Research Analyst/Auditor*

*Cathy A. Greer  
Administration Coordinator*

September 7, 2017

Director Leroy Smith  
Department of Public Safety  
Post Office Box 1993  
Blythewood, South Carolina 29016

Dear Director Smith:

On August 16, 2017, the Law Enforcement and Criminal Justice Subcommittee presented its study of the Department of Public Safety to the House Legislative Oversight Committee. In preparation for the next full Committee meeting scheduled for October 16, 2017, the purpose of this letter is to request additional information from the agency. Please provide this information by Friday, October 6, 2017.

### ***Records Management***

- Is the agency current with transferring records, including electronic ones, to the Department of Archives and History? If not, why?
- Please provide the Committee a copy of the agency's records management policy, if any. If the agency does not have a records management policy, does the agency intend to create one?

### ***Study Recommendations***

- Does the agency disagree with any of the recommendations arising from the study of the agency? If yes, please share the agency's reason(s) for disagreement.
- Has the agency implemented any of the recommendations arising from the study? If yes, please share which ones.

- Does the agency intend to implement any of the recommendations arising from the study? If yes, please share which ones and the anticipated date for implementation.

### ***Residency Policy***

- Please provide information, in an Excel document, with the headings provided in Attachment A.
- If any employees have been re-assigned since the new residency policy was implemented, please state the reason for the re-assignment.

### ***Special Events and Transports***

- Please provide information, in an Excel document with the headings provided in Attachment B, related to time spent with special events for the past two years.
- During the August 16, 2017, meeting, Colonel Williamson testified troopers are only pulled off the road to attend “necessary” events. Please provide the following:
  - policy the agency utilizes when determining if an event or function is “necessary,” if any;
  - list of what is considered when determining if an event or function is necessary;
  - list of what is considered when determining which troopers to pull off the road;
  - agency personnel who have authority to make these determinations;
  - number of necessary events or functions in fiscal year 2016-17; and
  - list of some specific events or functions previously authorized which the Committee may consider as examples of the types of events or functions the agency may consider necessary.
- Please provide information, in an Excel document with the headings provided in Attachment C, regarding transport of non-agency personnel from January 1, 2017 to the present.

### ***Personnel***

- Please provide information, in an Excel document with the headings provided in Attachment D, related to all agency personnel that have changed positions in the last six months.
- During the August 16, 2017, full Committee meeting, agency representatives were questioned about a communication within a troop advising personnel of an annual leave policy (i.e., annual leave may not be taken on the weekend and further there is a requirement of finding someone else to work.) Please provide an update on what, if anything, has been learned about this communication.

Director Smith  
Page Three

- Please provide the following information as of the most recent date available:
  - Total number of troopers, minus those still at the Criminal Justice Academy;
  - Total number of troopers on the road; and
  - For Troop Two (Abbeville, Edgefield, Greenwood, Laurens, McCormick, Newberry, and Saluda Counties)
    - Total number of troopers available to work the road; and
    - Total number of troopers typically working the road at any given time.

***Resources***

- During the Subcommittee's study of the agency, Colonel Oliver testified there are resources in the budget to hire more Highway Patrol officers and the lack of officers on the road is not the result of lack of funding. Please state whether you agree or disagree with this testimony and why or why not.

Thank you for your service to the citizens of South Carolina and for your continued cooperation during the study process. The Committee looks forward to continuing its discussion of the study of the Department of Public Safety with you on Monday, October 16, 2017.

Sincerely,

A handwritten signature in black ink, reading "Wm Weston J Newton". The signature is written in a cursive, flowing style.

Wm. Weston J. Newton  
Committee Chair

cc: House Legislative Oversight Committee Members

# **Attachment A**

### Residency

Employee with assigned state vehicle*	Troop #	# of miles from employee residence to Troop Headquarters	Estimated travel time from employee residence to Troop Headquarters	Post	Has this employee been assigned to this troop or post after the new residency policy was implemented?	# of miles from employee residence to Post Command	Estimated travel time from employee residence to Post Command	County in Post closest to employee residence	# of miles from employee residence to County line of County in Post closest to employee residence	Estimated travel time from employee residence to County line of County in Post closest to employee residence	Avg. number of shifts employee works per week^

\*Provide the employee's rank and some other identifier the agency can utilize to double check addresses, other than the employee's name, to protect the employee's privacy.

^Please explain if the agency is providing this number based on a five or seven day week, along with any additional information that may help provide further explanation and clarity.

# **Attachment B**

**Special Events**

Date	Event	Type of Work (e.g., traffic control, Coach detail, etc.)	# of Troopers	Total # of Hours	# of Hours provided as Comp Time	# of Hours paid as Overtime

# **Attachment C**



**Transport of Non-Agency Personnel**

Date	Name(s) of Non-Agency Personnel	From City and To City	Purpose (e.g., name of event and/or reason for transport)	Agency Personnel's Name and Rank	Agency Personnel's Troop Number	Agency Personnel Authorizing Transport
		<u>From:</u> <u>To:</u>				

*Table Note: This information does not include transport of individuals due to a vehicle being broken down on the side of the road.*

# **Attachment D**

**Personnel Changes**

Individual's Name	Previous Position	Number of years in previous position (If trooper, then also, # of years as trooper)	New Position	Date of Position Change	Individual previously in the position	Number of years individual was in the position (If trooper, then also, number of years as trooper)	New position, or status, of individual previously in the position